Jefferson County Department of Community Development
Port Hadlock Wastewater System Design

Sewer Advisory Group
July 14, 2009, 1:30 PM – 4:30 PM

Location: Spruce Room – WSU Extension

DRAFT AGENDA

1:30 p.m. Welcome, Introductions & Review Meeting Agenda (Joel Peterson/Bob Wheeler)

1:35 p.m. Sewer Advisory Group (SAG) – SAG Purpose, Meeting Purpose and Ground rules (Bob Wheeler/Kevin Dour)
- Purpose and need for Advisory Group
- Ground rules – discussion and approval

1:50 p.m. Review of the Wastewater System Project to-date (Kevin Dour/Katy Isaksen/Bob Wheeler)
- Approval and Status of Facility Plan
- Technical Review
- Funding and Finance
- Public Involvement
- Growth Management Act
- Overall Schedule, Project Partitions

2:20 p.m. Presentation on Policies, Ordinances, and General Philosophies & Principles (Kevin Dour/Katy Isaksen)
- Overview of policies
- Summary of Comparison Examples
- Sustainable Utility Guidelines

2:50 pm Policy Discussion (Bob Wheeler/Katy Isaksen)
- General Philosophies
  - Simple vs. Complex (policies, rates, etc.)
  - Long-term outlook – stability of revenue
  - Predictable rates vs. variable rates
  - Equity
  - Evaluate annually or every 2-3 years
  - Ease of implementation
- Specific Policies
  - When is connection required?

3:40 p.m. Technical Discussion (Kevin Dour/Bob Wheeler):
- System site evaluation
- Membrane bioreactor (MBR) technology
- Facility appearance
- Funding Strategy
4:15 p.m.  Final Questions & Comments and any Final Recommendations (Bob Wheeler/Kevin Dour/Katy Isaksen)

4:25 p.m.  Wrap Up & Next Steps (Bob Wheeler)
  • Key questions
  • Next Meeting and Agenda Topics
  • Action Items

4:30 p.m.  Adjourn