

**Jefferson County Department of Community Development
Port Hadlock Wastewater System Design**

**Sewer Advisory Group
July 14, 2009, 1:30 PM – 4:30 PM**

Location: Spruce Room – WSU Extension

DRAFT AGENDA

- 1:30 p.m. Welcome, Introductions & Review Meeting Agenda (Joel Peterson/Bob Wheeler)
- 1:35 p.m. Sewer Advisory Group (SAG) – SAG Purpose, Meeting Purpose and Ground rules (Bob Wheeler/Kevin Dour)
- Purpose and need for Advisory Group
 - Ground rules – discussion and approval
- 1:50 p.m. Review of the Wastewater System Project to-date (Kevin Dour/Katy Isaksen/Bob Wheeler)
- Approval and Status of Facility Plan
 - Technical Review
 - Funding and Finance
 - Public Involvement
 - Growth Management Act
 - Overall Schedule, Project Partitions
- 2:20 p.m. Presentation on Policies, Ordinances, and General Philosophies & Principles (Kevin Dour/Katy Isaksen)
- Overview of policies
 - Summary of Comparison Examples
 - Sustainable Utility Guidelines
- 2:50 pm Policy Discussion (Bob Wheeler/Katy Isaksen)
- General Philosophies
 - Simple vs. Complex (policies, rates, etc.)
 - Long-term outlook – stability of revenue
 - Predictable rates vs. variable rates
 - Equity
 - Evaluate annually or every 2-3 years
 - Ease of implementation
 - Specific Policies
 - When is connection required?
- 3:40 p.m. Technical Discussion (Kevin Dour/Bob Wheeler):
- System site evaluation
 - Membrane bioreactor (MBR) technology
 - Facility appearance
 - Funding Strategy

- 4:15 p.m. Final Questions & Comments and any Final Recommendations (Bob Wheeler/Kevin Dour/Katy Isaksen)
- 4:25 p.m. Wrap Up & Next Steps (Bob Wheeler)
- Key questions
 - Next Meeting and Agenda Topics
 - Action Items
- 4:30 p.m. Adjourn