

**BUDGET/PROGRAM: Law Library**

**MISSION: Jefferson County Law Library mission is to provide legal research for judicial staff, practicing attorneys and lay persons.**

**The court administrator’s goal is to ensure that regardless of legal knowledge, that all patrons are able to comfortably use both the Westlaw computer and any applicable literature**

**2018 BUDGET  
JEFFERSON COUNTY**

FUND 140: LAW LIBRARY

DEPT 000

Account Number	Name	2015 Actual	2016 Actual	2017 Budget	2017 Actual 07/31/17	2018 DEPT REQUEST
140000010.29210.00.0000	REVENUES	0	0	0	0	0
140000010.30810.00.0000	BEGINNING FUND BALANCE (RESERVED)	0	0	0	0	0
140000010.30880.00.0000	BEGINNING FUND BALANCE (UNRESERVED)	0	0	0	0	14996
140000010.34122.00.0000	CIVIL FILING FEES - DISTRICT COURT	0	0	0	0	0
140000010.34122.01.0000	CIVIL FILING - ANTI-HARRASSMENT- DC	0	0	0	0	0
140000010.34122.03.0000	CIVIL FILINGS 7/05	406	343	444	168	0
140000010.34122.04.0000	CNTR,CROSS, 3RD PARTY FILING FEE 7/05	0	0	0	0	0
140000010.34122.05.0000	ANTI-HARRASSMENT - 7/05	0	0	0	0	0
140000010.34122.06.0000	CIVIL COST & ADJ 7/05	14	7	0	14	0
140000010.34122.08.0000	LAW LIBRARY 07/09	0	0	0	0	0
140000010.34122.09.0000	CIVIL FILINGS 07/09	0	0	0	0	0
140000010.34122.11.0000	ANTI-HARRASSMENT FILING FEE	112	126	144	35	0
140000010.34122.12.0000	CIVIL FILING	2240	1652	2076	819	0
140000010.34123.00.0000	SC CIVIL,PROBATE & DOMESTIC RELATIONS	7529	7496	7486	3841	0
140000010.34123.01.0000	SC-CIVIL PROBATE FILING APPEAL	0	0	0	0	0
140000010.34123.07.0000	CIVIL/DOMESTIC/PROB FILING 7/24/05	0	0	0	0	0
140000010.34123.26.0000	CIVIL/PROB FILING - JIS ACCT	0	0	0	0	0

140000010.34123.38.0000	CLJ APPEAL FILING FEE	34	68	0	19	0
140000010.34123.39.0000	FILING FEES	0	0	0	17	0
140000010.34250.00.0000	EMERGENCY SERVICE FEES	0	0	0	0	0
140000010.38880.00.0000	PRIOR YEAR CORRECTIONS	0	0	0	0	0
140000010.38900.00.0010	CURRENT YEAR REFUND OF EXPEND	0	0	0	0	0
140000010.39700.00.0010	OPER TRF IN-FR G.F.	0	0	0	-633	0
Revenues						
Total Revenues		10335	9692	10150	4280	14996
Expenditures						
140000010.29220.00.0000	EXPENDITURES	0	0	0	0	0
140000010.50880.00.0000	UNRESERVED FUND BALANCE	0	0	0	0	4387
140000010.59412.64.0010	MACHINERY & EQUIPMENT	9414	11773	10300	6001	10609
140000010.59700.00.0001	OPERATING TRANSFER TO G/F	0	0	0	0	0
Total Expenditures		9414	11773	10300	6001	14996
Totals		921	-2081	-150	-1721	0

**STAFFING:**

<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Adopted</b>	<b>2017 Amended</b>	<b>2018 Request</b>
------------------------	------------------------	-------------------------	-------------------------	-------------------------

As in years previous, the Court Administrator is the only “staff “indicated, with no need for any additional staffing.

**BUDGET/PROGRAM: LAW LIBRARY**

**GOALS FOR FY2018**

- 1. Organize and surplus outdated law library books**
- 2. Organize courtroom forms and provide easier access to attorneys/clerk staff**
- 3. Establish a current inventory list**
- 4. Repair, as needed, swiveling book cases**
- 5. Review current procedure re: attorneys borrowing law books**

**OBJECTIVES FOR FY2018**

- 1. Work with County Facilities to repurpose law books**
- 2. Put together newly purchase form shelf**
- 3. Review current inventory list, address obsolete items**
- 4. Draft a current sign in/sign out sheet for law library**

**SUMMARY OF KEY FUNDING/SERVICE ISSUES:**

Historically the Law Library does not sustain itself financially. The lowered filing revenues and regular monthly expenditures require appropriations by the end of the year. The last two years have proven no different.